THE FRANK MONTGOMERY PLAYING FIELD TRUST MANAGEMENT COMMITTEE ANNUAL GENERAL MEETING MINUTES HELD ON 10 JULY 2024 AT 6.00PM IN WICKHAMBREAUX VILLAGE HALL, THE STREET, WICKHAMBREAUX

Present: Linda Lodge
Caroline Rees (C.Rees)
Charles Rees (Ch. Rees)
Mary Cruse

Chenice Howard-Sparkes, Secretary

1. **ELECTION OF CHAIRMAN FOR 2024-2025**
Ch. Rees nominated L. Lodge for the position of Chairman. C Rees seconded that L. Lodge be elected for the year 2024-2025 and this was unanimously passed. There were no other nominations.

2. **ELECTION OF VICE-CHAIRMAN FOR 2024-2025**
L. Lodge nominated C. Rees for the position of Vice-Chairman. M. Cruse seconded that C. Rees be elected for the year 2024-2025 and this was unanimously passed. There were no other nominations.

3. **ELECTION OF TREASURER FOR 2024-2025**
L. Lodge nominated C. Rees for the position of Treasurer. M. Cruse seconded that C. Rees be elected for the year 2024-2025 and this was unanimously passed. There were no other nominations.

4. **APPOINTMENT OF SECRETARY FOR 2024-2025**
L. Lodge nominated C. Howard-Sparkes for the position of Secretary. C. Rees seconded that C. Howard-Sparkes be appointed for the year 2024-2025 and this was unanimously passed. There were no other nominations.

5. **CHAIRMAN'S OPENING REMARKS AND APOLOGIES FOR ABSENCE**
L. Lodge welcomed everyone to the meeting. Apologies for absence were received and accepted from Elizabeth Stewart (Other Commitments). L. Lodge wished to thank C. Rees for all her efforts in the interim period and welcomed back C. Howard-Sparkes who recently returned from maternity leave.

6. **MINUTES OF THE MEETING HELD ON 27 SEPTEMBER 2023**
The Minutes of the last meeting held on 27 September 2023 were accepted as a true record of the meeting.

7. **MATTERS ARISING FROM THE MINUTES**
Item 4 – C. Rees reported that the Classic Car Show has been postponed due to lack of volunteers and personal commitments.
Item 5 – L. Lodge wished to thank Ch. Rees for his successful suggestion to make a second opening in the willow dome, and thanks to all volunteers who assisted with the working parties, in particular C. Rees and Steve Rees.

8. **EVENTS 2024-2025**
It was agreed to hold the Classic Car Show on Sunday 18 May 2025, which will also be held to celebrate the 40th anniversary since the Frank Montgomery Playing Field was gifted to the parish. All proceeds from the event will be used towards new equipment for the playing field. C. Rees suggested that St Andrew's Church and the Primary School be invited to have stall/s for their own fundraising purposes, which was unanimously agreed. The number of cars can be limited accordingly to accommodate a potential increase in stalls.

C. Rees confirmed that an application was received from the Primary School to use the field on 09 July 2024 for their annual Sports Day, which was approved in the interim period. C. Rees advised that this has been postponed until 16 July 2024 due to poor weather conditions (no new application form required).

The Primary School may be planning a 'colour run' event for later in the year, and they have been reminded a separate application will be required with ample notice to enable consideration by the Committee.

9. **FINANCE**

The current bank balance as at 10 July 2024 is £4,718.21. A copy of the accounts was circulated to all members at the meeting and an explanation of the accounts given.

C. Rees advised that the £500.00 previously allocated to the Classic Car Show from the Four Villages Post Office and Shop (4VPOS) fund was reallocated to the D-Day Celebrations with permission from the 4VPOS.

10. **ANY OTHER BUSINESS**

(i) M. Cruse reported that the nature area requires clearing as it is rather overgrown currently. Whilst volunteer working groups have been used in the past, a long-term solution needs to be agreed to ensure this is managed as required. M. Cruse has approached the local gardening group, but they do not feel in a position to commit to this long term. Ch. Rees suggested approaching Majestic Garden Care, who mow the playing field, whether they would be willing to take on this additional maintenance and, if so, how much would they charge. C. Rees agreed to contact Majestic Garden Care. In the interim, a working party will be arranged and further quotations sought to manage the area professionally.

(ii) C. Rees reported that the balance beams were identified as 'moderate risk' in the recent annual inspection. The Parish Council has instructed Safeplay Playground Services Ltd to replace them, date of installation to be confirmed. C. Rees reported that she has applied for £1,000 funding from the 4VPOS fund towards the replacement but is unlikely to receive the full amount. C. Howard-Sparkes was asked to contact Safeplay Playground Services Ltd to see whether some savings can be made by disposing of the equipment in-house.

(iii) M. Cruse suggested liaising with residents bordering the playing field to discuss possible locations for the new proposed basketball hoop, which was unanimously agreed. A consultation will be held closer to the Classic Car Show and residents will be kept informed at all stages.

11. **DATE OF NEXT MEETING**

The next Committee meeting was confirmed as Thursday 12 September 2024, subject to the Village Hall being available.

The meeting closed at 6.58pm

Signed……..... (Chairman)

Date…….....