THE FRANK MONTGOMERY PLAYING FIELD TRUST MANAGEMENT COMMITTEE MINUTES OF THE MEETING HELD ON 27TH SEPTEMBER 2023 AT 6PM IN WICKHAMBREAUX VILLAGE HALL, THE STREET, WICKHAMBREAUX

Present: Linda Lodge
Caroline Rees (C. Rees)
Paul Mills
Charles Rees (Ch. Rees)
Elizabeth Stewart
Robin Treacher

1. **CHAIRMAN'S OPENING REMARKS AND APOLOGIES FOR ABSENCE**
   L. Lodge welcomed everyone to the meeting. Apologies for absence were received and accepted from Mary Cruse and Chenice Howard-Sparkes, Secretary. L. Lodge agreed to take the minutes of the meeting.

2. **MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 28 JUNE 2023**
   The Minutes of the Annual General Meeting held on 28 June 2023 were accepted as a true record of the meeting.

3. **MATTERS ARISING FROM THE MINUTES**
   Item 4 – Chenice Howard-Sparkes, as an employee of the parish council, was appointed not elected, to the post of secretary.
   Item 7(11i) – Duncan and Kat Gower erected and installed the Committee's new shed at the rear of the village hall. It was agreed to give them a £50 voucher to express our gratitude.
   Item 11(ii) - P. Mills is continuing to search for suitable pop-up gazebos.

4. **TO DISCUSS ARRANGEMENTS FOR THE NEXT CLASSIC CAR SHOW 2024**
   The Classic Car Show website is up and running and Committee expressed gratitude to Mr Peter Collinson for organising this.
   C. Rees reiterated that we are fund raising for a multi-play system and is currently applying for £5000 from CCC Capital Grants Scheme 2024/5
   C. Rees had already had informal talks with a representative from the church requesting more help and each body would have a lead member. L. Lodge agreed to fulfil this role for the Committee. Both bodies would report to C. Rees who would retain overall charge of the event.
   The Committee discussed responsibilities for different stalls and administrative tasks with many residents already volunteering to fulfil the same roles as in previous years. C. Rees would liaise with the PCC and attend their next meeting, 20th November, 2023. They have already been assigned responsibility for stalls including raffle, teas, cakes and produce.
   Printed signs, trophies and other advertising material, including a programme, has been funded by an award of £500 from the 4VillagesPO&Shop Association for which the committee is very grateful. P. Mills will source tee-shirts to be worn by volunteers and trophies for the winning car entrants.

R. Treacher agreed to draft letters to local firms to encourage them to promote their businesses by placing an advert in the programme. C. Rees to contact Mr G. Hayward for advice and as a potential editor.
E. Stewart suggested advertising more widely in different publications, including parish magazines.
The next Committee meeting will be focused on finalising and making more detailed plans for the car show.

5. WORKING PARTY

The Committee agreed to undertake maintenance at the playing field on Saturday, 14th and Sunday 15th October, 2023 from 1pm each day. Ch. Rees suggested creating a second opening in the willow dome to allow children playing to enter and exit without forcing their way through the framework in multiple places which has been happening recently.

6. EVENTS 2023/2024

The classic car show is the only event in the diary.

7. FINANCES

The current bank balance is £5, 243.73

8. ANY OTHER BUSINESS

None.

9. DATE FOR NEXT MEETING

The next Committee meeting was confirmed as Wednesday, 6th December at 6.00pm, subject to the Village Hall being available.

The meeting closed at 7.15pm

Signed…… (Chairman)

Date……..