

Wickhambreaux Parish Council

Parish Clerk: Chenice Howard-Sparkes,
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TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Wickhambreaux Parish Council on **TUESDAY 17 MARCH 2026** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

CHENICE HOWARD-SPARKES, CLERK TO THE COUNCIL
12 MARCH 2026

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

A G E N D A

1. The Chairman's opening remarks and apologies for absence.
2. Declarations of Cllrs' Interest and amendments to the Register of Interest.
3. To confirm the Minutes of the Meeting held on **17 FEBRUARY 2026**
4. To report matters arising from the Minutes
5. Reports from County and City Councillors and Neighbourhood Watch
6. To CONSIDER Highways matters
7. Planning:

New Applications since last meeting:

CA/25/01971	1 The White House, The Street	Retrospective application for Listed Building Consent for external alterations including installation of chimney flue to side elevation.
CA/25/01972	2 The White House, The Street	Retrospective application for Listed Building Consent for external alterations including installation of chimney flue to rear elevation.

Awaiting Decision:

CA/25/02053	The Pear Orchard, Hawthorn Bungalow and Altona, The List, Grove Road	Proposed construction of access road to serve 7 self-build plots together with temporary access for construction traffic following the demolition of Altona dwelling, and off site highway improvements to The List and its junction with Grove Road.
CA/22/01530	Land To The North Of The Quaives Retreat, Seaton Road	Retrospective change of use of land for up to 20 bell tents together with a temporary toilet block, covered cooking area, bar and associated parking
EN/21/00287	Grove Road	Caravans on Preston Marshes
CA/25/02291	Elm Tree Farm, Grove Road	Two-storey detached dwelling following the demolition of existing dwelling.

Decided:

CA/24/02288	Land Adjoining Nether Quaives, Grove Road	Two-storey detached dwelling.	Granted
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8. TO DISCUSS preparations for the Annual Parish Meeting (APM)

9. TO REVIEW the following policies:
- Standing Orders
 - Financial Regulations
 - Finance Risk Assessment
 - Statement of Internal Control (for 2026-2027)
10. To RECEIVE reports:
- Tree Representative
 - KALC
 - Village Hall Committee
 - Playing Field Committee
 - Village Greens
 - Flood Protection
 - Speedwatch
 - Footpaths
 - Website
 - Events
11. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts
- (i) To authorise payments for:
- February-March 2026 Interim Payments**
- Cloud Next Limited - .gov.uk domain renewal - £60.00
- March 2026**
- Open Spaces Society – Annual Subscription - £45.00
- Wickhambreaux Parochial Church Council – Annual burial maintenance - £500.00
- Stodmarsh Parochial Church Council – Annual burial maintenance - £60.00
- Chenice Howard-Sparkes – Clerk salary March 2026
- HMRC – Employee & PAYE March 2026
- Verdi Stevens-Greenwood – Village Hall cleaning March 2026
- (ii) To Note income received:
12. Clerk Report and Correspondence
13. Any Other Business
14. Confidential Item – Public and Press to be excluded from the meeting

Dates of future meetings: 21 April, 12 May Statutory Annual followed by Annual Parish Meeting, 16 June, 21 July, 15 September, 20 October, 17 November 2026.