

Wickhambreaux Parish Council

Parish Clerk: Chenice Howard-Sparkes,
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TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Wickhambreaux Parish Council on **TUESDAY 20 JANUARY 2026** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

CHENICE HOWARD-SPARKES, CLERK TO THE COUNCIL
15 JANUARY 2026

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

A G E N D A

1. The Chairman's opening remarks and apologies for absence.
2. Declarations of Cllrs' Interest and amendments to the Register of Interest.
3. To confirm the Minutes of the Meeting held on **18 NOVEMBER 2025**
4. To report matters arising from the Minutes
5. Reports from County and City Councillors and Neighbourhood Watch
6. To CONSIDER Highways matters
 - I. To CONSIDER the request for support from the A257 Group to setup a public petition
 - II. To DISCUSS the latest proposal from Highways regarding the Ickham hall signage
 - III. TO DISCUSS requesting reduction in speed limit to 20mph in Stodmarsh following suggestion from residents
7. Planning:

New Applications since last meeting:

CA/25/02291	Elm Tree Farm, Grove Road, Wickhambreaux	Two-storey detached dwelling following the demolition of existing dwelling. Response due 23 Jan
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Awaiting Decision:

CA/25/02138	Lucerna, Stodmarsh road, CT3 4BA	Single storey rear extension following the demolition of existing conservatory.
CA/25/02053	The Pear Orchard, Hawthorn Bungalow and Altona, The List, Grove Road	Proposed construction of access road to serve 7 self-build plots together with temporary access for construction traffic following the demolition of Altona dwelling, and off site highway improvements to The List and its junction with Grove Road.
CA/24/02288	Land Adjoining Nether Quaives, Grove Road	Two-storey detached dwelling.
CA/22/01530	Land To The North Of The Quaives Retreat, Seaton Road	Retrospective change of use of land for up to 20 bell tents together with a temporary toilet block, covered cooking area, bar and associated parking
EN/21/00287	Grove Road	Caravans on Preston Marshes

Decided:

CA/25/00368	Frognall Farmhouse, Grove Road	Two-storey rear extension, single-storey rear extension together with 1.5 storey outbuilding.	Granted
CA/25/00369	Frognall Farmhouse, Grove Road	Application for Listed Building Consent for external and internal alterations including two-storey rear extension, single-storey rear extension with works to the outbuildings.	Granted

8. To CONSIDER the request from the LS&NRMG for a contribution of £50.00
9. To CONSIDER becoming a member of CPRE (Campaign to Protect Rural England)
10. TO ADOPT the KALC 2025 Awards Scheme and AGREE a nomination
11. To RECEIVE reports:
 - Tree Representative
 - KALC
 - Village Hall Committee
 - Playing Field Committee
 - Village Greens
 - Flood Protection
 - Speedwatch
 - Footpaths
 - Website
 - Events
12. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts
 - (i) To authorise payments for:

December 2025 Interim Payments

Majestic Garden Care – Playing Field Grass Cutting & maintenance of boundaries October £456.00

EJ Clough – supply of two Christmas trees for the Greens £170.40

Gail Hubbard – Locum clerk Salary December 2025

HMRC – Employee and PAYE December 2025

Verdi Stevens-Greenwood – Village Hall Cleaning December 2025

January 2026

Cllr Mark Wrightson – Reimbursement for mulled wine for carols event - £100.00

Cloud Next Limited – Biennial Hosting Renewal - £215.97

Majestic Garden Care – Maintenance of Nature Area and weaving Willow Dome £198.00

SLCC – Annual Membership Fee - £126.00

DM Payroll Services - Administration of payroll from October 2025 to March 2026 - £86.40

Cllr Martin Twyman – Reimbursement for Inside Out Services Grass Cutting 2024 - £1,690.00

Chenice Howard-Sparkes – Reimbursement for annual Microsoft Cloud storage charge - £60.00

Chenice Howard-Sparkes – Clerk salary January 2026

HMRC – Employee & PAYE January 2026

Verdi Stevens-Greenwood – Village Hall cleaning January 2026

Gail Hubbard – Locum clerk overtime for committees June-December 2025
 - (ii) To Note income received:

13. Clerk Report and Correspondence

14. Any Other Business

15. Confidential Item – Public and Press to be excluded from the meeting

Dates of future meetings: 17 February, 17 March, 21 April, 12 May Statutory Annual followed by Annual Parish Meeting, 16 June, 21 July, 15 September, 20 October, 17 November 2026.