

Wickhambreaux Parish Council

Parish Clerk: Chenice Howard-Sparkes,
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TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Wickhambreaux Parish Council on **TUESDAY 17 FEBRUARY 2026** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

CHENICE HOWARD-SPARKES, CLERK TO THE COUNCIL
12 FEBRUARY 2026

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

A G E N D A

1. The Chairman's opening remarks and apologies for absence.
2. Declarations of Cllrs' Interest and amendments to the Register of Interest.
3. To confirm the Minutes of the Meeting held on **20 JANUARY 2026**
4. To report matters arising from the Minutes
5. Reports from County and City Councillors and Neighbourhood Watch
6. To CONSIDER Highways matters
7. Planning:

New Applications since last meeting:
None.

Awaiting Decision:

CA/25/02053	The Pear Orchard, Hawthorn Bungalow and Altona, The List, Grove Road	Proposed construction of access road to serve 7 self-build plots together with temporary access for construction traffic following the demolition of Altona dwelling, and off site highway improvements to The List and its junction with Grove Road.
CA/24/02288	Land Adjoining Nether Quaives, Grove Road	Two-storey detached dwelling.
CA/22/01530	Land To The North Of The Quaives Retreat, Seaton Road	Retrospective change of use of land for up to 20 bell tents together with a temporary toilet block, covered cooking area, bar and associated parking
EN/21/00287	Grove Road	Caravans on Preston Marshes
CA/25/02291	Elm Tree Farm, Grove Road	Two-storey detached dwelling following the demolition of existing dwelling.

Decided:

CA/25/02138	Lucerna, Stodmarsh Road	Single storey rear extension following the demolition of existing conservatory.	Granted
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8. TO RECEIVE feedback from Kent County Council Highways regarding feasibility of a 20mph scheme in Stodmarsh and TO CONSIDER consultation with residents

9. TO DISCUSS and CONSIDER applying to take ownership of parcel of land on the corner of Wickham Road and Wickham Lane
10. TO DISCUSS and CONSIDER quotations to obtain legal advice on the Frank Montgomery Playing Field Trust Deed and Management Rules
11. TO DISCUSS and CONSIDER the East Kent Joint Parish Independent Remuneration Panel's (EKJIRP) Parish Councils Quadrennial Review
12. TO DISCUSS and CONSIDER the options outlined in the Local Government Reorganisation [consultation](#) for Kent and Medway Unitary Councils
13. TO DISCUSS and CONSIDER adopting the following policies:
 - Freedom of Information Publication Scheme
 - Retention Policy
 - IT Policy
14. To RECEIVE reports:
 - Tree Representative
 - KALC
 - Village Hall Committee
 - Playing Field Committee
 - Village Greens
 - Flood Protection
 - Speedwatch
 - Footpaths
 - Website
 - Events
15. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts
 - (i) To authorise payments for:

February 2026

KALC – Nuts and Bolts Parish Councillor Course (Cllr Susan Matthews) - £60.00

KOMPAN – Play Equipment Inspection January 2026 - £167.26

Forvis Mazars LLP – External Audit Fee 2024-2025 - £252.00

KALC – Chairmanship Conference 2026 - £84.00

Chenice Howard-Sparkes – Clerk salary February 2026

HMRC – Employee & PAYE February 2026

Verdi Stevens-Greenwood – Village Hall cleaning February 2026
 - (ii) To Note income received:
16. Clerk Report and Correspondence
17. Any Other Business
18. Confidential Item – Public and Press to be excluded from the meeting

Dates of future meetings: 17 March, 21 April, 12 May Statutory Annual followed by Annual Parish Meeting, 16 June, 21 July, 15 September, 20 October, 17 November 2026.