

# Wickhambreaux Parish Council

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## TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Wickhambreaux Parish Council on **TUESDAY 21 OCTOBER 2025** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

## GAIL HUBBARD, LOCUM CLERK TO THE COUNCIL 15 OCTOBER 2025

**Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.**

## A G E N D A

1. The Chairman's opening remarks and apologies for absence.
2. Declarations of Cllrs' Interest and amendments to the Register of Interest.
3. To confirm the Minutes of the Meeting held on **16 SEPTEMBER 2025**
4. To report matters arising from the Minutes
5. Reports from County and City Councillors and Neighbourhood Watch
6. To CONSIDER Highways matters
7. Planning:

### **New Applications since last meeting:**

|      |  |  |
|------|--|--|
| None |  |  |
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### **Awaiting Decision:**

|             |                                                                                     |                                                                                                                                                                                 |
|-------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CA/25/01337 | Kingsley house,<br>Holybush Lane,<br>Wickhambreaux CT3<br>4BG                       | Two storey garage following demolition of existing garage                                                                                                                       |
| CA/25/01338 | Kingsley house,<br>Holybush Lane,<br>Wickhambreaux CT3<br>4BG                       | Application for Listed Building Consent for internal alterations including part demolition of internal wall, installation of bathroom on the first floor.                       |
| CA/24/02288 | Land Adjoining Nether<br>Quaives, Grove Road                                        | Two-storey detached dwelling.                                                                                                                                                   |
| CA/25/00368 | Frognall Farmhouse,<br>Grove Road                                                   | Two-storey rear extension, single-storey rear extension together with 1.5 storey outbuilding.                                                                                   |
| CA/25/00369 | Frognall Farmhouse,<br>Grove Road                                                   | Application for Listed Building Consent for external and internal alterations including two-storey rear extension, single-storey rear extension with works to the outbuildings. |
| CA/25/00679 | Units 5 To 10, Sparrow<br>Way, Lakesview<br>International Business<br>Park, Hersden | Extension to commercial unit to provide additional warehouse space (2795 sq m)                                                                                                  |
| CA/25/00690 | Meadowcroft,<br>Lambkin Wall                                                        | Single-storey side extension.                                                                                                                                                   |
| CA/25/00774 | The Red Lion,<br>Stodmarsh Road                                                     | Retrospective application for timber covered seating area to side and rear                                                                                                      |

|             |                                                             |                                                                                                                                                                                                                               |
|-------------|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CA/25/00776 | Rivercroft,<br>Grove Ferry Road                             | Variation of condition 2 (drawings) of planning permission CA/23/00700 for Single-storey detached dwelling following demolition of existing dwelling, to allow reduction in floor area, and alteration of roof to mono pitch. |
| CA/22/01530 | Land To The North Of<br>The Quaives Retreat,<br>Seaton Road | Retrospective change of use of land for up to 20 bell tents together with a temporary toilet block, covered cooking area, bar and associated parking                                                                          |
| EN/21/00287 | Grove Road                                                  | Caravans on Preston Marshes                                                                                                                                                                                                   |

**Decided:**

|             |                                                                                                                      |                                                                                   |
|-------------|----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|
| CA/25/00987 | The former Pear<br>Orchard and Hawthorn<br>Bungalow, the List and<br>Altona, Grove Road,<br>Wickhambreaux CT3<br>1RX | Proposed self-build dwelling and associated access.<br><br>WITHDRAWN by applicant |
|-------------|----------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|

8. To DISCUSS the updating of the Parish Emergency Plan
9. To CONSIDER plans for this years Christmas trees
10. To CONSIDER the offer from Ickham PC of a wooden cycle rack
11. To CONSIDER making a nomination to the KALC Community Awards scheme 2026
12. To RECEIVE reports:
  - Tree Representative
  - KALC
  - Village Hall Committee
  - Playing Field Committee
  - Village Greens
  - Flood Protection
  - Speedwatch
  - Footpaths
  - Website
  - Events
13. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts
  - (i) To RECEIVE the end of 2<sup>nd</sup> QTR Budget Expenditure report and bank reconciliation (see spreadsheet)
  - (ii) To authorise payments for: October
    - Kent & Surrey Air Ambulance – grant £250.00
    - Majestic Garden Care – Playing Field Grass Cutting & maintenance September £240.00
    - Gail Hubbard – Locum clerk Salary October 2025
    - HMRC – Employee and PAYE October 2025
    - Verdi Stevens-Greenwood – Village Hall Cleaning October 2025
  - (iii) To Note income received: None
14. Clerk Report and Correspondence
15. Any Other Business

**Dates of future meetings:** 18 November 2025, 20 January, 17 February, 17 March, 21 April, 12 May  
 Statutory Annual followed by Annual Parish Meeting, 16 June, 21 July, 15 September, 20 October, 17 November 2026.