

Wickhambreaux Parish Council

Parish Clerk: Chenice Howard-Sparkes,
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TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Wickhambreaux Parish Council on **TUESDAY 18 NOVEMBER 2025** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

GAIL HUBBARD, LOCUM CLERK TO THE COUNCIL 12 NOVEMBER 2025

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

A G E N D A

1. The Chairman's opening remarks and apologies for absence.
2. Declarations of Cllrs' Interest and amendments to the Register of Interest.
3. To confirm the Minutes of the Meeting held on **21 OCTOBER 2025**
4. To report matters arising from the Minutes
5. Reports from County and City Councillors and Neighbourhood Watch
6. To CONSIDER Highways matters
 - I. CCC Annual Parking Review
7. Planning:

New Applications since last meeting:

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Awaiting Decision:

CA/24/02288	Land Adjoining Nether Quaives, Grove Road	Two-storey detached dwelling.
CA/25/00368	Frognall Farmhouse, Grove Road	Two-storey rear extension, single-storey rear extension together with 1.5 storey outbuilding.
CA/25/00369	Frognall Farmhouse, Grove Road	Application for Listed Building Consent for external and internal alterations including two-storey rear extension, single-storey rear extension with works to the outbuildings.
CA/22/01530	Land To The North Of The Quaives Retreat, Seaton Road	Retrospective change of use of land for up to 20 bell tents together with a temporary toilet block, covered cooking area, bar and associated parking
EN/21/00287	Grove Road	Caravans on Preston Marshes

Decided:

CA/25/01337	Kingsley house, Holybush Lane, Wickhambreaux CT3 4BG	Two storey garage following demolition of existing garage
CA/25/01338	Kingsley house, Holybush Lane, Wickhambreaux CT3 4BG	Application for Listed Building Consent for internal alterations including part demolition of internal wall, installation of bathroom on the first floor.

8. To INVESTIGATE unregistered land
9. To CONSIDER the recommendations from the Finance Sub-Committee and AGREE the budget and precept requirement for 2026-27 (spreadsheet previously circulated to Cllrs)
10. To CONSIDER whether to fund the cost of the refreshments for the Community Carols on The Green
11. To RECEIVE reports:
 - Tree Representative
 - KALC
 - Village Hall Committee
 - Playing Field Committee
 - Village Greens
 - Flood Protection
 - Speedwatch
 - Footpaths
 - Website
 - Events
12. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts
 - (i) To authorise payments for: November
 - Majestic Garden Care – Playing Field Grass Cutting & maintenance October £648.00
 - Open Spaces – membership renewal £45.00
 - Gail Hubbard – Locum clerk Salary November 2025
 - HMRC – Employee and PAYE November 2025
 - Verdi Stevens-Greenwood – Village Hall Cleaning November 2025
 - Webnos - Replacement Defib pads – TBC
 - (ii) To Note income received: None
13. Clerk Report and Correspondence
14. Any Other Business

Dates of future meetings: 20 January, 17 February, 17 March, 21 April, 12 May Statutory Annual followed by Annual Parish Meeting, 16 June, 21 July, 15 September, 20 October, 17 November 2026.