

Wickhambreaux Parish Council

Parish Clerk: Chenice Howard-Sparkes,
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TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Wickhambreaux Parish Council on **TUESDAY 18 MARCH 2025** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

CHENICE HOWARD-SPARKS, CLERK TO THE COUNCIL

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

A G E N D A

1. The Chairman's opening remarks and apologies for absence.
2. Declarations of Cllrs' Interest and amendments to the Register of Interest.
3. To confirm the Minutes of the Meeting held on **18 FEBRUARY 2025**
4. To report matters arising from the Minutes
5. Reports from County and City Councillors and Neighbourhood Watch
6. TO CONSIDER Highways matters
7. Planning:

New Applications:

None.

Awaiting Decision:

CA/24/02288	Land Adjoining Nether Quaives, Grove Road	Two-storey detached dwelling.
CA/25/00151	Chapel Cottage, Grove Road	Single storey rear extension together with creation of formation of access.
CA/22/01530	Land To The North Of The Quaives Retreat, Seaton Road	Retrospective change of use of land for up to 20 bell tents together with a temporary toilet block, covered cooking area, bar and associated parking
CA/23/00484	Land At The Hill, Bekesbourne Lane, Littlebourne	Outline planning application for up to 300 residential dwellings (including affordable housing and older person accommodation), a new community hub, introduction of structural planting and landscaping, informal public open space and children's play area and surface water flood mitigation and attenuation. All matters reserved except for access.
EN/21/00287	Grove Road	Caravans on Preston Marshes

Determined:

CA/24/02078	6 The Mill, The Green	Application for Listed Building Consent for internal alterations including alterations to a communal staircase, removal of internal walls and replacement of existing front doors with a single door.	Granted
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8. TO DISCUSS and CONSIDER quotations for installing cupboards in the village hall rear store room for Parish Council storage

9. TO DISCUSS and CONSIDER quotations for repair of boundary fencing in the Frank Montgomery Playing Field
10. TO REVIEW the following policies:
 - Standing Orders
 - Financial Regulations
 - Finance Risk Assessment
 - Statement of Internal Control (for 2025-2026)
11. TO DISCUSS and CONSIDER views ahead of the East Kent Joint Independent Remuneration Panel's (EKJIRP) review of parish council allowances for the period 2025 to 2029
12. TO RECEIVE reports:
 - Tree Representative
 - KALC
 - Village Hall Committee
 - Playing Field Committee
 - Village Greens
 - Flood Protection
 - Speedwatch
 - Footpaths
 - Website
 - Events
13. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts
 - (i) To authorise payments for:
 - February-March 2025 Interim Payments**
 - Joe Vary – Plants for Village Hall front garden - £1,500.00
 - NB: Please note this has been paid on behalf of the Village Hall Committee in the absence of the Treasurer and will be reimbursed to the Parish Council in full.*
 - March 2025**
 - Playdale – Attendance of engineer to inspect and service the All-Inclusive roundabout - £180.00
 - Chenice Howard-Sparkes – Clerk Salary March 2025
 - HMRC – Employee and PAYE March 2025
 - Moss Stevens – Village Hall Cleaning March 2025
14. Clerk Report and Correspondence
15. Any Other Business

Dates of future meetings: 15 April, 27 May for both the Annual General Meeting immediately followed by the Annual Parish Meeting, 17 June, 07 July, no meeting in August, 16 September, 21 October, 18 November, no meeting in December.