

Wickhambreaux Parish Council

Parish Clerk: Chenice Howard-Sparkes,
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TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of Wickhambreaux Parish Council on **TUESDAY 21 JANUARY 2025** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

CHENICE HOWARD-SPARKS, CLERK TO THE COUNCIL

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

A G E N D A

1. The Chairman's opening remarks and apologies for absence.
2. Declarations of Cllrs' Interest and amendments to the Register of Interest.
3. To confirm the Minutes of the Meeting held on **19 NOVEMBER 2024**
4. To report matters arising from the Minutes
5. Reports from County and City Councillors and Neighbourhood Watch
6. TO CONSIDER Highways matters
7. Planning:

New Applications:

CA/24/02288	Land Adjoining Nether Quaives, Grove Road	Two-storey detached dwelling.
CA/24/02078	6 The Mill, The Green	Application for Listed Building Consent for internal alterations including alterations to a communal staircase, removal of internal walls and replacement of existing front doors with a single door. Deadline for comments was 20 December 2024.

Awaiting Decision:

CA/22/01530	Land To The North Of The Quaives Retreat, Seaton Road	Retrospective change of use of land for up to 20 bell tents together with a temporary toilet block, covered cooking area, bar and associated parking
CA/23/00484	Land At The Hill, Bekesbourne Lane, Littlebourne	Outline planning application for up to 300 residential dwellings (including affordable housing and older person accommodation), a new community hub, introduction of structural planting and landscaping, informal public open space and children's play area and surface water flood mitigation and attenuation. All matters reserved except for access.
EN/21/00287	Grove Road	Caravans on Preston Marshes

Determined:

CA/24/01178	Wickhambreaux Court, The Green	Retrospective application for the installation of boundary fence to east boundary together with sauna.	Granted
CA/24/01790	The Green, Little Green And Frank Montgomery Playing Fields/Recreation	TPO NO 2 1962, T2 Pin Oak Remove touching limbs around BT cable to give 1.5m clearance, T4 Variegated Norway Maple Crown lift to 2.4m, T5 Lime Crown lift to 2m, T6 Lime Crown lift to 3m, T7	Granted

	Ground, Wickham Road And Seaton Road	Lime Crown lift to 3m, T10 Lime Crown lift to 3m, T12 Sycamore Crown lift removing 2 lowest limbs over access gate, T16 Hawthorn Crown lift to 2m, T17 Sycamore Crown lift to 3m, T22 Sycamore Crown lift to 5m, T26 Hawthorn Crown reduce by 2m, T28 Ash clear low stem growth, T29 Ash clear around BT cable leaving 1m clearance.	
CA/24/01992	Wickham Court Oast, Wickham Court Lane	Single-storey greenhouse.	Granted

8. TO ADOPT the KALC 2025 Awards Scheme and AGREE a nomination
9. TO DISCUSS and CONSIDER installing cupboards in the village hall rear store room for Parish Council storage
10. TO DISCUSS and CONSIDER request from Village Hall Committee to fell the large tree on the village hall driveway
11. TO RECEIVE a grant application from the Frank Montgomery Playing Field Committee for funding towards the nature area
12. TO DISCUSS coordinating efforts with neighbouring parishes to tackle flytipping
13. TO RECEIVE reports:
 - Tree Representative
 - KALC
 - Village Hall Committee
 - Playing Field Committee
 - Village Greens
 - Flood Protection
 - Speedwatch
 - Footpaths
 - Website
 - Events
14. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts
 - (i) To authorise payments for:

November-December 2024 Interim Payments

Ewart J Clough – 2no Christmas trees for Wickhambreaux and Stodmarsh - £324.00

KALC – Nuts and Bolts Councillor Training 17 March 2025 (Cllr Emma Denning) - £60.00

KALC – Nuts and Bolts Councillor Training 28 April 2025 (Cllr Laura Tarling) - £60.00

Majestic Garden Care – Playing Field Maintenance November 2024 - £180.00

Timberstone Floor Restoration Ltd – Deposit for wood floor restoration in village hall - £1,159.20

Mazars – External Auditor Fee for 2023-2024 - £378.00

Chenice Howard-Sparkes – Clerk Salary December 2024

HMRC – Employee and PAYE December 2024

Moss Stevens – Village Hall Cleaning December 2024

January 2025

Cllr Caroline Rees – Level 2 Food Hygiene Training - £24.00

St Andrew’s Church – Funding towards Carols on the Green Community event - £38.87

Majestic Garden Care – Playing Field Boundary Vegetation Cut - £288.00

DM Payroll Services - Administration of payroll from October 2024 to March 2025 - £66.00

Cllr Martin Twyman – Reimbursement for Inside Out Services Grass Cutting 2024 - £1,698.00

Chenice Howard-Sparkes – Clerk Salary January 2025

HMRC – Employee and PAYE January 2025

Moss Stevens – Village Hall Cleaning January 2025

15. Clerk Report and Correspondence

16. Any Other Business

Dates of future meetings: 18 February, 18 March, 15 April, 27 May for both the Annual General Meeting immediately followed by the Annual Parish Meeting, 17 June, 15 July, no meeting in August, 16 September, 21 October, 18 November, no meeting in December.