

Wickhambreaux Parish Council

Parish Clerk: Chenice Howard-Sparkes,
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TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of the Wickhambreaux Parish Council on **TUESDAY 16 JANUARY 2024** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

GAIL HUBBARD, ACTING CLERK TO THE COUNCIL

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

A G E N D A

1. The Chairman's opening remarks and apologies for absence.
2. Declarations of Cllrs' Interest and amendments to the Register of Interest.
3. To confirm the Minutes of the Meeting held **21 NOVEMBER 2023**
4. To report matters arising from the Minutes
5. Reports from County and City Councillors and Neighbourhood Watch
6. TO CONSIDER Highways matters
 - (i) A257 Group update
 - (ii) To DISCUSS Lambkin Wall and possible road improvements that could be implemented
7. Planning:

New Applications:

CA/24/00016	Poplar Farm Barn, Stodmarsh Road, Wickhambreaux, Kent, CT3 4BA	Erection of detached double carport and fencing to front together with use of existing garage as annexe.
CA/24/00017	Poplar Farm Barn, Stodmarsh Road, Wickhambreaux, Kent, CT3 4BA	Application for Listed Building Consent for internal and external alterations including removal of internal garage wall and north-east garage doors, insertion of 2no. windows and 1no. door on north-east elevation of garage, insertion of flue to south-west elevation of garage, removal/reconfiguration of internal walls, and installation of fenestration including doors and windows to south west and south east elevation of dwelling

Awaiting Decision:

CA/23/01781	Land on northwest side of Swanton Lane, Sturry, Canterbury	Change of use of land for siting of 5 residential mobile homes.
CA/21/02165	The Pear Orchard, Hawthorn Bungalow And Altona, The List	5 no. two-storey detached dwellings and 2 no. single-storey detached dwellings following demolition of 2 no. existing dwellings.
CA/22/01530	Land To The North Of The Quaives Retreat, Seaton Road	Retrospective change of use of land for up to 20 bell tents together with a temporary toilet block, covered cooking area, bar and associated parking

CA/23/00484	Land At The Hill, Bekesbourne Lane, Littlebourne	Outline planning application for up to 300 residential dwellings (including affordable housing and older person accommodation), a new community hub, introduction of structural planting and landscaping, informal public open space and children's play area and surface water flood mitigation and attenuation. All matters reserved except for access.
Determined:		
KCC/CA/0123/ 2023	Wickhambreaux C of E Primary School, The Street	Replacement of roof coverings, reconstruction of front boundary wall & replacement of front 1.25m high picket fence with 1.8m high white bow-top railings including access gates - GRANTED

8. To NOTE Assets of Community Value

Decision notice ACVNF59	The Grove Ferry Inn, Grove Ferry, Upstreet CT3 4BP	In conclusion, the council's decision is that The Grove Ferry Inn is registered as an Asset of Community Value and this information will be added to the List of Community Assets, which is published on the council's website.
Decision notice ACVNF58	The Rose Inn, The Green, Wickhambreaux CT3 1RQ	In conclusion, the council's decision is that The Rose Inn is registered as an Asset of Community Value and this information will be added to the List of Community Assets, which is published on the council's website.

9. TO ADOPT the KALC 2024 Awards Scheme and AGREE a nomination.

10. TO REVIEW the Emergency plan and DISCUSS severe weather protocol

11. TO DISCUSS further the possibility of village caretaker scheme

12. TO RECEIVE reports:

Tree Representative
KALC
Village Hall Committee
Playing Field Committee – incl Soft Surfaces update
Village Greens
Flood Protection
Speedwatch
Footpaths
Website

13. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts

(i) To RECEIVE the budget expenditure report and Bank reconciliation to end December 2023.

(ii) To authorise payments for:

December 2023 Payments (already paid)

Gail Hubbard – Clerk Salary December 2023

Chenice Howard-Sparkes – Backdated salary rise 2023

HMRC – Employee and PAYE December 2023
Majestic Garden Care – Playing field maintenance £90.00
Kompan – Quarterly play equipment inspection £96.00
Kompan – Repairs to zip wire £344.83
EJ Clough – Two Christmas Trees £309.60
Cllr McRobbie – reimbursement of expenditure (waterproof electrical boxes for Christmas tree lights) £53.98
Gail Hubbard – reimbursement of expenditure (printer ink/postage) £37.48
Mark Jones Tree Surgery – Tree survey £360.00
January 2024 Payments
Gail Hubbard – Clerk salary January 2024
HMRC payment January 2024
Moss Stevens – village hall cleaning Dec 2023 & Jan 2024
Cloud Next Ltd – Domain renewal £132.00
CCC – survey printing £25.00
Defib Warehouse – replacement paediatric pads £125.94
Cllr Rees – reimbursement of expenditure (storage cupboard and containers for VH kitchen & shed ironmongery) £153.10

14. Clerk report and Correspondence

15. TO CONSIDER the exclusion of any press and public present

16. TO DISCUSS a confidential item

17. Any Other Business

Dates of future meetings: 20 February, 19 March, 16 April, 7 May APM, 14 May, 18 June, 16 July, 17 September, 15 October, 19 November 2024.