

Wickhambreaux Parish Council

Parish Clerk: Chenice Howard-Sparkes,
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TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of the Wickhambreaux Parish Council on **TUESDAY, 19 SEPTEMBER 2023** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

CHENICE HOWARD-SPARKES, CLERK TO THE COUNCIL

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

A G E N D A

1. The Chairman's opening remarks and apologies for absence.
2. Declarations of Cllrs' Interest and amendments to the Register of Interest.
3. To confirm the Minutes of the Meeting held **25 July 2023**
4. To report matters arising from the Minutes
5. Reports from County and City Councillors and Neighbourhood Watch
6. TO CONSIDER Highways matters
(i) A257 Group update

7. Planning:

New Applications:

KCC/CA/0123/ 2023	Wickhambreaux C of E Primary School, The Street	Replacement of roof coverings, reconstruction of front boundary wall & replacement of front 1.25m high picket fence with 1.8m high white bow-top railings including access gates
CA/23/01665	6 Grove Road	Application for lawful development certificate for proposed replacement driveway.

Awaiting Decision:

CA/21/02165	The Pear Orchard, Hawthorn Bungalow And Altona, The List	5 no. two-storey detached dwellings and 2 no. single-storey detached dwellings following demolition of 2 no. existing dwellings.
CA/22/01530	Land To The North Of The Quaives Retreat, Seaton Road	Retrospective change of use of land for up to 20 bell tents together with a temporary toilet block, covered cooking area, bar and associated parking
CA/23/00484	Land At The Hill, Bekesbourne Lane, Littlebourne	Outline planning application for up to 300 residential dwellings (including affordable housing and older person accommodation), a new community hub, introduction of structural planting and landscaping, informal public open space and children's play area and surface water flood mitigation and attenuation. All matters reserved except for access.
CA/23/00940	Poplar Farm Barn, Stodmarsh Road	Use of garage as ancillary accommodation and associated external alterations together with erection of single-storey detached garage.
CA/23/00941	Poplar Farm Barn, Stodmarsh Road	Application for Listed Building Consent for external and internal alterations including removal of stud walls, window to door on South elevation, new doors and insertion of full

		height window to South East elevation and insertion of doors to South West elevation together with new floor at first floor level.
CA/23/01218	Twynings, The List	Single-storey rear extension following part demolition of rear wall.

Determined:

CA/23/01218	Twynings, The List	Single-storey rear extension following part demolition of rear wall.	Granted
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8. TO RECEIVE an update on the D-Day 80th Anniversary Event on 06 June 2024
9. TO REVIEW Standing Orders and CONSIDER amending threshold for revisiting resolutions
10. TO DISCUSS and CONSIDER providing a 50/50 contribution to the Village Hall Committee for recent emergency works to the store room
11. TO DISCUSS and CONSIDER adopting the following policies:
 - (i) Social Media Policy
 - (ii) Grant Awarding Policy
12. TO DISCUSS and CONSIDER employing a village caretaker
13. TO DISCUSS and CONSIDER consulting with residents to establish a list of priorities for the Parish Council until the next election (May 2027)
14. TO DISCUSS and CONSIDER quotations for the annual survey of trees on Parish Council owned/managed land
15. TO RECEIVE reports:
 - Tree Representative
 - KALC
 - Village Hall Committee
 - Playing Field Committee
 - Village Greens
 - Flood Protection
 - Speedwatch
 - Footpaths
 - Website
16. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts
 - (i) To authorise payments for:

August 2023 Interim Payments

Majestic Garden Care – Playing Field maintenance July 2023 - £180.00

Collett Builders – 2nd payment towards Village Hall refurbishment works - £7,645.50

The Community Heartbeat Trust - Annual Support Cost Stodmarsh Defibrillator - £198.00

Chenice Howard-Sparkes – Reimbursement for new parish council laptop - £399.00

Chenice Howard-Sparkes – Reimbursement for Microsoft 365 Subscription for new parish council laptop - £59.99

Chenice Howard-Sparkes – Reimbursement for portable SSD hard drive for new parish council laptop - £82.49

Chenice Howard-Sparkes – Reimbursement for file dividers and printer paper - £36.98

DM Payroll Services – Administration of payroll April-September 2023 - £66.00

Collett Builders – 3rd payment towards Village Hall refurbishment works - £11,468.26

CCC – Parish Election Recharge - £59.00

Collett Builders – Installation of Shed Base and associated groundwork for Playing Field Committee shed in the grounds of the Village Hall - £1,896.00

Collett Builders – 4th payment towards Village Hall refurbishment works - £11,468.26

Collett Builders – Works to Storeroom in Village Hall - £9,147.04

Collett Builders – 5th payment to complete Village Hall refurbishment works (less credit note for £3,125.82 for works to be completed at a later date) - £696.92
Littlebourne Woodcraft – Refurbishment and refixing of footpath map noticeboard - £228.00

September 2023 Payments

Majestic Garden Care – Playing Field maintenance August 2023 - £90.00
Landcare Trees and Fencing – Remedial works to Stodmarsh village green - £865.00
Chenice Howard-Sparkes – Clerk Salary September 2023
Elizabeth Stevens – Village Hall Cleaner Salary September
HMRC – Employee and PAYE September 2023

17. Clerk report and Correspondence

18. Any Other Business

Dates of future meetings: 17 October, 21 November, No meeting in December