

Wickhambreaux Parish Council

Parish Clerk: Chenice Howard-Sparkes,
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TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of the Wickhambreaux Parish Council on **TUESDAY, 17 JANUARY 2023** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

CHENICE HOWARD-SPARKES, CLERK TO THE COUNCIL

Under Appendix A of the Parish Council's Standing Orders, all councillors and members of public should announce at the start of the meeting whether they wish to record the meeting. A copy of the Standing Orders and Appendix A are available to view on the Parish Council's website or the Clerk can provide a copy on request.

A G E N D A

1. The Chairman's opening remarks and apologies for absence.
2. Declarations of Cllrs' Interest and amendments to the Register of Interest.
3. To confirm the Minutes of the last meeting held **15 November 2022**
4. To report matters arising from the Minutes
5. Reports from County and City Councillors
6. TO CONSIDER Highways matters
 - (i) A257 Group update
7. Planning:
New Applications:
None.

Awaiting Decision:

CA/21/02165	The Pear Orchard, Hawthorn Bungalow And Altona, The List	5 no. two-storey detached dwellings and 2 no. single-storey detached dwellings following demolition of 2 no. existing dwellings.
CA/22/01530	Land To The North Of The Quaives Retreat, Seaton Road	Retrospective change of use of land for up to 20 bell tents together with a temporary toilet block, covered cooking area, bar and associated parking
CA/22/02472	6 The Mill, The Green	Application for Listed Building Consent for external and internal alterations including replacing 4 fixed timber rooflights on the east side of the roof for 4 opening timber rooflights and reducing the size of the upper 2 rooflights together with installation of 4 new timber roof lights on the west side of the roof.
CA/22/02508	Ivy House, Stodmarsh Road	Replacement outbuilding to form workshop and studio.
CA/22/02575	Ivy House, Stodmarsh Road	Application for Listed Building Consent for external and internal alterations including replacement fireplaces to ground floor, removal of arched brick over fireplace, replacement front door and rear door from timber to timber, removal of balustrade and handrail, extend partition to attic floor and replacement gable end windows from timber to timber to side elevations.

8. TO DISCUSS and ADOPT a protocol for responses to planning applications

9. TO DISCUSS and CONSIDER an increase in fees from DM Payroll Services
 10. TO ADOPT the KALC Community Award Scheme 2023 and TO CONSIDER nominations
 11. TO DISCUSS and CONSIDER King Charles III Coronation Celebrations
 12. TO RECEIVE reports:
 - School Report
 - Tree Representative
 - KALC
 - Village Hall Committee
 - Playing Field Committee
 - Village Greens
 - Flood Protection
 - Footpaths
 - Website
 13. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts
 - (i) To authorise payments for:
 - December 2022 Interim Payments**
 - Majestic Garden Care – Playing Field Maintenance November 2022 - £180.00
 - DM Payroll Services – Administration of payroll October 2022-March 2023 - £54.00
 - Chenice Howard-Sparkes – Reimbursement for ink cartridges - £72.00
 - Mickleprint - Reprinting of bench plaque for playing field - £18.00
 - KOMPAN - Quarterly inspection December 2022 - £96.00
 - Chenice Howard-Sparkes – Clerk salary December 2022
 - HMRC – Employee and PAYE December 2022
 - January 2023 Payments**
 - Cllr Martin Twyman – Reimbursement for Inside Out Services grass cutting 2022 - £835.00
 - Ewart J Clough – Christmas trees - £240.00
 - Chenice Howard-Sparkes – Clerk Salary January 2023
 - HMRC – Employee and PAYE January 2023
 14. Clerk report and Correspondence
 15. Any Other Business
- Dates of future meetings: 20 February, 21 March, 18 April, 16 May, 20 June,
18 July, No meeting in August, 19 September, 17 October, 21 November,
No meeting in December*