

Wickhambreaux Parish Council

Parish Clerk: Chenice Sparkes, 4 Chequers Cottages, Stone Street
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TO: ALL MEMBERS OF WICKHAMBREAUX PARISH COUNCIL

Councillors are hereby summoned to attend a meeting of the Wickhambreaux Parish Council on **TUESDAY, 15 MAY 2012** at Wickhambreaux Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

CHENICE SPARKES, CLERK TO THE COUNCIL

A G E N D A

1. Election of Chairman for the Council year 2012-2013.
2. Election of Vice Chairman for the Council year 2012-2013
3. Declarations of Cllrs' Interest and amendments to the Register of Interest
4. To confirm the Minutes of the last meeting held **17 April 2012**
5. To report matters arising from the Minutes

6. Planning:

CA/12/00392/FUL	Morville, Grove Road	Erection of single-storey extension and garage to side elevation of dwelling
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7. Seaton Meadow Village Green Application
8. TO CONSIDER Highways matters
9. Reports from County and City Councillors
10. TO RECEIVE reports:
 - Tree Warden
 - Police Liaison
 - Neighbourhood Watch
 - KALC
 - Village Hall Committee
 - Playing Field Committee
 - Village Greens
 - Flood Protection
11. Financial matters, including Precept, Concurrent, bank statements and authorisation of accounts (Appendix 3)
 - (i) To authorise payments for:
 - Cllr Christine Le Jeune – APM refreshments
 - Aon Limited – Parish Council Insurance
 - (ii) TO DISCUSS whether to outsource the Clerk's PAYE for the fee of £11 a month
12. TO REVIEW, CONSIDER and APPROVE the Annual Return for the financial year ended 31 March 2012 for submission to the Audit Commission
13. TO REVIEW the Standing Orders and Financial Regulations and TO CONSIDER whether to adopt the new NALC 2010 model.
14. TO REVIEW and ADOPT an Office and Finance Risk Assessment

15. TO REVIEW and ADOPT the Council's Statement of Internal Control
16. TO DISCUSS KCC's Draft Kent Freight Action Plan
17. TO DISCUSS the Kent Forum Housing Strategy Refresh Consultation Document
18. TO DISCUSS KCC's Consultation on its Gypsy and Traveller Pitch Allocation Policy
19. Queen's Diamond Jubilee
20. Clerk report and Correspondence
21. Any Other Business

Dates of future meetings: 19 June, 17 July, (no meeting in August) 18 September. 16 October, 20 November, (no meeting in December)