

Wickhambreaux Parish Council Parish Clerk: Chenice Howard-Sparkes, 31 Lakehill Road, Hersden, Canterbury, CT3 4FJ Telephone: 07972 201687. Email: clerk@wickhambreaux-pc.gov.uk Website: https://wickhambreaux-pc.gov.uk/		The Frank Montgomery Playing Field Seaton Road, Wickhambreaux, CT3 1RW Chairman- Cllr Caroline Rees Tel 01227 720328 07432 726273 rees@wickhambreaux-pc.gov.uk
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Condition of hire

The Frank Montgomery Playing Field is held in Trust by Wickhambreaux Parish Council which – through the Playing Field Committee – is responsible for the financing, upkeep and maintenance of the Field. The primary use of the land is as a children’s play area and equipment has been installed on the Field to enhance its appeal. The Parish Council has the right to both encourage the use of the Field and to deny persons the right to use it.

Please Note – NO overnight camping or disposable BBQs are permitted.

NO parking permitted. Vehicles may be permitted to access the field for the purposes of setting up and tidying after the event at the discretion of the Parish Council and Playing Field Committee. Please notify us in advance should you wish to request vehicular access.

Organisers at events must not be under the influence of alcohol or drugs.

Organised Events; (These are planned in advance, receive pre-event publicity and are designed to draw a crowd such as a fete. These are often called fund - raising events.)

Groups wishing to hold an organised event on the Playing Field are required to request permission prior to publicising their event. A booking form must be completed and returned to the clerk. This form can be obtained by contacting the clerk by letter, email or telephone.

If the group making the request is “local” there will be a general presumption to agree to the request (although certain conditions may need to be applied concerning safety, insurance, good neighbourliness, potential damage etc). The Playing Field Committee has delegated authority to determine requests (and changes to requests already submitted) thereby “streamlining” the process and making it simple and quick. The Committee also has the power to “negotiate” on behalf of the Parish Council if it helps bring about an agreeable outcome.

If an organisation is dissatisfied with the response it gets from the Committee, it can Appeal to the Parish Council via the Council’s Clerk.

Events which have obtained permission and are charging an entrance fee can restrict the use of the field by others on the day of the event.

Casual use; (These tend to be more impromptu than organised events and involve a smaller number of people. Casual events do not need the playing field for exclusive use. they do not require publicity. They do not involve trading, such as stalls)

Day to day use of the Field does not require specific permission although the Parish Council has the power to deny access to the Field to anyone found acting in an anti-social manner. This includes owners who permit their dogs to foul the Field. Anyone who is denied access to the Field can Appeal to the Parish Council via the Council's Clerk.

Good Neighbour

Several properties border onto the Playing Field. Organisers of events and casual users must at all times pay due regard to these neighbours and any adverse impact their activity might have. This includes damage to property, noise and anti-social behaviour.

Damage repairs

Event organisers and casual users will be held responsible for any damage they cause to the Playing Field and its equipment. The Parish Council will seek recompense for the cost of repairs to damage.

You are expected to clear up after the event (litter etc) and the playing field is to be left in the state that it was in before your event. The Parish Council will seek recompense for costs of clearing up.

Obtaining permission

Advance permission for organised events is a requirement. The reasons for this include:

- 1) To avoid events clashing.
- 2) To avoid too many events over a short period of time causing wear and tear.
- 3) To ensure appropriate insurance cover exists along with a risk assessment.
- 4) To ensure works (such as maintenance works) are not scheduled for the same day/time.

If anyone has a use in mind and is unsure whether to classify it as "organised" or "casual" they should contact the Chairman using the details listed below.

Chairman- Cllr Caroline Rees

Tel 01227 720328

07432 726273

Email: rees@wickhambreaux-pc.gov.uk

Or by writing to the

Parish Clerk: Chenice Howard-Sparkes

31 Lakehill Road, Hersden, Canterbury, CT3 4FJ

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